

VILLAGE OF MILAN COUNCIL MEETING
Monday, May 16, 2022
Milan Municipal Building
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the May 2, 2022 Minutes
4. Consideration of the Treasurer's Report
5. Consideration of the Semi-Monthly & Miscellaneous Bills
6. Consideration to Review and Accept the Milan Police Pension Fund Annual Treasurers Report ending 4/30/2022
7. Consideration to Purchase a Mower for the W/S Department
8. Consideration of a Chronic Nuisance Ordinance
9. Report on and of approval of the Finance Committee recommendations for wages and benefits of non-bargaining unit employees
10. Appointment of Assistant Village Administrator by Mayor Dawson with the consent of the Village Board
11. Committee Reports
12. Citizens Opportunity to Address the Village Board
13. Adjourn

Roll Call

Roll call showed Trustees Cassandra Mikaio, Bruce Stickell, Michelle Hubbard, Jay Zimmerman and Harry Stuart present. Trustee Karen Wilson was absent.

Pledge of Allegiance

Attorney Lincoln Scott led the Pledge of Allegiance.

Consideration of the Minutes of May 2, 2022

Mayor Dawson asked if there were any corrections to the minutes of May 2, 2022.

There being none, Trustee Stickell moved to approve them as presented. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Treasurer's Report

In the absence of Treasurer Cox, Administrator Seiver stated all the funds are in good shape, with the exception of Camden Centre, which is still struggling from the COVID pandemic. Mayor Dawson stated it had no bookings for about one and one-half years due to the pandemic, but is slowly recovering.

Mr. Seiver stated Treasurer Cox stated at the top of her report, that the report shows the financial activity for the twelve months ended April 30, 2022.

Mr. Seiver stated April 30th is the end of the village's fiscal year. The village uses a cash base accounting system and before the audit starts, the auditors give our accounting department the adjustments to bring the accounting into an accrual accounting system, by showing depreciation.

Mr. Seiver stated with inflation, sales have gone down, but since the price of goods are up, sales tax has not been affected.

There being no comments on the Treasurer's report, Trustee Zimmerman moved to approve the report as presented and Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Zimmerman stated he has been through the bills and they seem to be in order. He has one question on the eye and dental reimbursements. He questioned why some of them were for 2022 and some for 2023.

Mr. Seiver stated it has to do with April 30th being the end of the fiscal year. Sometime eye and dental must be paid before the procedure is performed. With an estimate of cost reimbursement requests over \$50 can be reimbursed before the procedure, which may take place in the next fiscal year. In such cases, before the audit, adjustments will be made to show the expense in the correct fiscal year. You may see other prior and current bills in the next few weeks.

Trustee Zimmerman stated the five largest regular payables were Blackhawk Bank & Trust, \$89,653.75 for interest on the series 2018A bond, Tyler Technologies, \$42,593.76 for software maintenance, R.I. County Collector, \$19,610.08 for property taxes, Meritain Health, \$19,307.44 for medical premiums and administration, MidAmerican Energy, \$17,658.04 for gas and electric.

There being no further questions on the bills, Trustee Zimmerman moved to pay the bills in the amount of \$257,838.91 and Trustee Stickell seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Zimmerman, Stuart and Mikaio voted "Aye". Motion carried.

The bills will be paid from the following accounts.

General	\$146,424.50
Garbage	1,723.60
MFT	3,010.71
Camden Centre	3,166.85
TIF I	21,537.03
TIF II	14,604.29
TIF III	578.08
TIF IV	192.69
Insurance Reserve	19,307.44
Water/Sewer	47,293.72
TOTAL	\$257,838.91

Consideration to Review and Accept the Milan Police Pension Fund Annual Treasurer's Report

Mayor Dawson read the annual Milan Police Pension Fund Treasurer's Report.

Administrator Seiver stated the village sold bonds in order to get the pension fund balance up so the Pension Board could invest in the Stock Market, which normally pay higher earnings. the Stock Market has not been doing well due to COVID, but it should start to rebound, since the COVID pandemic has seceded and people are getting back to work.

He stated the beginning balance of the fund was \$13,310,391 but due to the investments not responding well the ending balance was \$12,480,244.

There being no further comments on the report, Trustee Hubbard moved to accept the Milan Police Pension Fund Annual Treasurer's Report as presented. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration to Purchase a Mower for the W/S Department

W/S Superintendent Farrell presented a proposal in the amount of \$19,439 for a Cub Cadet Pro Z 972 SDL Zero Turn Mower from Huffman Farm & Home.

He stated it has dual rear wheels for improved levy mowing and has a 72" cutting width. This is ideal for mowing at the Wastewater Treatment Plant.

He stated he got a second proposal of \$26,048 from Hanks Power and Equipment for a Super 104 Kawasaki FX 1000 mower.

Administrator Seiver stated the mower will be in the 2023 Budget.

Trustee Stickell moved to purchase the Cub Cadet Mower from Huffman Farm & Home in the amount of \$19,439. Trustee Stuart seconded the motion. Roll call vote showed Trustees Hubbard, Zimmerman, Stuart, Mikaio and Stickell voted "Aye". Motion carried.

Consideration of a Chronic Nuisance Ordinance No. 1760

Building and Zoning Officer, Steve Moller stated there have been a numerous amount of nuisance complaints. While reading the ordinance he discovered the nuisance ordinance was in both the Police section and the Village section of the Code Book. This ordinance combines these two ordinances so both departments are using the same guidelines. He recommends passing the ordinance.

Trustee Stickell moved to pass Ordinance 1760 and Trustee Hubbard seconded the motion. Roll call vote showed Trustee Zimmerman, Stuart, Mikaio, Stickell and Hubbard voted "Aye". Motion carried.

Report On and Approval of the Finance Committee Recommendations for Wages and Benefits for the Non-Bargaining Unit Employees

The Finance Committee made the following recommendations for the fulltime, non-union employees.

1. 2% pay raise for July 1, 2021, retro active to the first full pay period beginning after July 1, 2021.
2. 2% pay raise to go into effect the first full pay period after July 1, 2022.
3. Seniority raises for full time non-union employee at each and every 5-year anniversary for the employee at a rate of 3.321% up to and through 30 years.
4. Set the salary of the new incoming Chief of Police at \$99,500.
5. Set the salary of the new incoming Assistant Village Administrator position at \$109,500.
6. View the new Assistant Village Administrator as a continuous employee for benefits, seniority and raises. The Administrator will work with offered position on employment agreement and setting that.
7. \$12,000 bonus check to be issued to current Chief of Police as was to offset pay differences from the last two years and avoid the pension spike.

Trustee Zimmerman moved to accept the seven recommendations of the Finance Committee as presented. Trustee Mikaio seconded the motion. Roll call vote showed Trustees Stuart, Mikaio, Stickell, Hubbard and Zimmerman voted "Aye". Motion carried.

Appointment of the Assistant Village Administrator by Mayor Dawson with the Consent of the Village Board

Mayor Dawson read a letter of recommendation from Village Administrator to appoint Shawn C. Johnson to the office of Assistant Village Administrator. The letter also stated Mr. Seiver and Mr. Johnson have talked and have met with you and the Finance Committee to establish issues of salary & benefits and to discuss the transition from his current position as Chief of Police. Mr. Johnson has indicated to me that he will accept the position under the terms and conditions that we have discussed and is prepared to begin as Assistant Village Administrator next month.

Mayor Dawson stated since Mr. Johnson cannot retire from his current position until June 2022, he would be appointing him as Acting Assistant Administrator until he has finalized his retirement from Chief of Police.

He would also like to appoint Captain Christopher Johnson as Acting Chief of Police until, Chief of Police Johnson is sworn in as Assistant Village Administrator. He then would appoint Acting Chief of Police Johnson to the position of Chief of Police.

Mayor Dawson asked if Chief Johnson would accept the appointment as Acting Assistant Village Administrator. Chief Johnson stated he would.

Trustee Stickell moved to approve Mayor Dawson's appointments as presented. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

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Committee Reports

Trustee Zimmerman stated he would be calling a Finance Committee Meeting after he talks with Administrator Seiver about agenda items to place on the agenda.

Mr. Seiver stated the staff recommendation for road repair this year will be to hire extra summer help to do patch and repair work.

The Heat and Recycling process will not be an option this year. Normally several municipalities partner together and get a better price for the work, but due to increased oil prices, they will not be doing it this year.

Citizens Opportunity to Address the Village Board

Brad would like to see the traffic light for the South bound traffic on West 4th Street have a turn arrow the same as the North bound traffic.

Chief Johnson will talk to the State about the light and also some better markings on the road.

Ms. Linda Hocker stated a business would like to join the Neighborhood Watch program in the West 15th Avenue program. She didn't know if there were any rules about who can or cannot join.

Mayor Dawson and Chief Johnson agree it would be alright.

Mr. Chuck Henson would like to thank the Board for their support of the Neighborhood Watch program. He feels it makes for a safer community.

Ms. Debra Kunst, 473 5th Street, is also trying to get her neighborhood set up for a Neighborhood Watch program.

Pastor Rodrigus, from Milan Foursquare Church, 202 W.4th Street, stated the sidewalk on the north side of their church is in bad condition. He said it lets the rainwater run into their building. He would like the Public Works Department to look at it and fix the problem.

He is also thinking about having a mural painted on the North side of the building. It would make the building look nicer and also may inspire other businesses to fix up their buildings. The mural would be 12 feet wide by 30 feet long. He has spoken to Edwards Creative for their ideas and also the Quad City Arts. He would like the Council's feedback on this idea.

Mayor Dawson stated he thought it would be nice and there are a group of people in Milan who are interested in beautifying Milan. He could put you in contact with them.

Trustee Stickell stated the church should bring the design to the Board for their approval before any permanent work is done.

Administrator Seiver stated there has been a problem with controlling the H.V.A.C. in the building since it was built. He stated he has checked and the project would be eligible to be paid from ARPA funds as a "Design and Control" project.

Mr. Moller has been working with Schebler on how the control system works, but always has to consult with Northwest Mechanical who is under contract with us and holds the password for the system. Mr. Moller has contacted Environmental Controls Solution from Cedar Rapids who is a specialized service. They stated they would hope to utilize most of the existing building control data link system and remove the existing Honeywell system. They propose installing a new cloud based automated BACnet system that will provide full control by the village and a new thermostat network that will provide a more efficient use of power and will provide a better comfort for occupants. They are quoting a cost of \$79,799. There may be an added cost from Schebler who would be doing the work. That is unknown at this time.

Mr. Seiver would like a tentative go ahead for the project.

Trustee Zimmerman directed Mr. Seiver and Mr. Moller to move forward with the work with Schebler on the project. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

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ADJOURN

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Cassandra Mikaio moved to adjourn and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:35 p.m.

Barbara L. Lee, Certified Municipal Clerk