

VILLAGE OF MILAN COUNCIL MEETING

June 4, 2018

Milan Municipal Building

5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of May 21, 2018
4. Consideration of the Administrator's Report
5. Consideration of the Inspectors' Reports
6. Consideration of the Department Heads Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bill
8. Consideration of the Annual Prevailing Wage Ordinance
9. Committee Reports
10. Discussion of Staffing Levels & Schedules of Dispatchers and Clerk's Office Employees
11. Consideration of MFT Engineering Agreement
12. Citizens Opportunity to Address the Village Board
13. Adjourn

Roll Call

Roll call vote showed present, Trustees Jay Zimmerman, Harry Stuart, Jody Taylor, Jerry Wilson, Bruce Stickell and Jim Flannery. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF MAY 21, 2018

All Board Members received a copy of the May 21, 2018 Village Board meeting minutes. There being no additions or corrections, Trustee Wilson moved to approve them as presented. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Administrator Seiver stated the consolidation of the dispatch center was moving along establishing costs and having bid openings completed. A concern regarding how the costs would be paid for came up and now plans have changed. Mr. Seiver stated he is unsure if the bids will stand or have to be rebid. He will meet with the 911 Board tomorrow to discuss another direction to consider for the construction costs. He has discovered there are State Funds available to pay construction costs for the build out of the third floor for the State mandated consolidation of the Silvis, Moline, East Moline and Milan dispatch centers.

Mr. Seiver stated he would like to thank his Village of Milan Family for allowing him to serve the public for the past 40 years. He and his wife Kathee would like to celebrate by hosting a Milan Employee Picnic on Wednesday June 6th here at the Municipal Building. He hopes everyone can attend.

There being no questions regarding Administrator Seiver's report, Trustee Flannery moved to accept the report as presented and Trustee Taylor seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE INSPECTORS' REPORTS

Inspector Moller was in attendance and stated last month's permits were pretty good, taking in \$10,771.35. He is working a lot on abandoned properties. Public Works Superintendent Pannell and his crew have been

June 4, 2018

trying to keep up mowing these properties. Mr. Moller is trying to make the owners or real estate people responsible for the grass and yard clean up, but in some cases it is impossible to contact anyone. There is one leasing company who went bankrupt and owned 10 or 12 Milan properties. He stated he has not been able to find out who is responsible for the properties as all the lessees have moved out.

He stated Starbucks was hoping to open at Hy-Vee this Friday but he feels there is too much work to be done before they can open.

Thomas Jefferson School is in the process of constructing a "Secure Entrance" in the front of the school. It is being State Funded.

There being no questions of Mr. Moller, Trustee Stickell moved to approve the Inspectors' Reports as presented and Trustee Flannery seconded the motion. All Trustee voted "Aye". Motion carried.

CONSIDERATION OF THE DEPARTMENT HEADS' REPORTS

Water and Sewer Superintendent Farrell was absent but left his report with the Council.

Police Chief Shawn Johnson was absent but left his report with the Council.

Camden Center Director Jeanne Beuseling was absent but left her report with the Council.

Public Works Superintendent Pannell stated he is busy with mowing. There is a catch basin in front of Thomas Jefferson that needs replacing, but he is waiting for the construction at the school to get finished before he does that. He said there have been no bids on the dump truck the Sewer Plant is selling. The pump for the filter system went out at the spray ground and had to be replaced at a cost of \$6,000.

Trustee Flannery stated the spray ground was built in 2002 so it can be expected to start having maintenance problems. It has had a few good days of attendance, but nothing to bring in the cost of maintenance. It is a public benefit which will never pay for itself.

Trustee Flannery stated he received a complaint about some grass in a boulevard obstructing the site of traffic. He commended Mr. Pannell for getting right out there and having it mowed.

There being no questions of the Department Heads, Trustee Taylor moved to approve the reports as presented. Trustee Zimmerman seconded the motion. All Trustee voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Jody Taylor stated there is only one set of bills this evening to consider. These bills are in the amount of \$107,441.62. Some of the larger bills are Police Pension Compliance Fee, Tyler Technology, (will partially be paid by QCom911), Center Station dispatch services, employee uniforms and attorney and administration fees for the TIF accounts from Jacob and Klein Associates.

Finance Director Hunt asked to add a bill for Spray Ground T-Shirts in the amount of \$226.

There being no further discussion on the bills, Trustee Taylor moved to approve the semi-monthly bills in the amount of \$107,441.62 and to add \$226.00 for the Spray Ground T-Shirts Mr. Hunt mentioned. Bringing the total to \$107,667.62 Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Stuart, Taylor, Wilson, Stickell, Flannery and Zimmerman voted "Aye". Motion carried. The bills will be paid from the following accounts.

June 4, 2018

| | |
|--------------------------|---------------------|
| General | 34,215.15 |
| Garbage | 969.44 |
| Motor Fuel Tax | 366.30 |
| Community Center | 2,327.56 |
| Special Tax I | 13,043.66 |
| Special Tax II | 6,553.47 |
| Special Tax III | 6,602.49 |
| Police Pension | 1,206.20 |
| Community Center Deposit | 500.00 |
| Insurance Reserve | 15,968.65 |
| Water & Sewer | 25,914.70 |
| Total | <u>\$107,667.62</u> |

CONSIDERATION OF THE ANNUAL PREVAILING WAGE ORDINANCE

Mayor Dawson presented the Annual Prevailing Wage Ordinance No. 1677. Administrator Seiver stated these wages are in conjunction with all of Rock Island County Municipalities. This wage is used for all government contracted jobs.

Trustee Zimmerman moved to pass Ordinance No. 1677 and Trustee Taylor seconded the motion. All Trustees voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Stuart stated some of the ballasts at the Camden Center have gone bad. Even though the building has just been remodeled the type of ballasts used are now obsolete. It was difficult to find replacements so extras were purchased in case more go bad.

Trustee Stickell asked the status of the Ordinance pertaining to protocols for aerial and underground line service along the flood control area.

Attorney Scott stated he is still reviewing it, but it should be ready for the next Council Meeting.

Trustee Flannery stated he mentioned in the Department Head Reports that the Spray Ground pump burned out. He feels since the Spray Ground is now sixteen years old we should be prepared for more problems to come.

Mayor Dawson stated the park gets used quite a bit and is a nice benefit for the public. Pools and water parks usually never pay for themselves.

Trustee Flannery stated after looking into creating a four court pickle ball area at Dickson Park, it has been put on hold. It would cost about \$2,600 to pour the courts and fence it in. Not being sure how much use it would get the Park Committee is putting it on hold.

DISCUSSION OF STAFFING LEVELS & SCHEDULES OF DISPATCHERS AND CLERK'S OFFICE EMPLOYEES

Administrator Seiver stated the labor contract with AFSCME has been signed, but two items were not brought to a conclusion.

The Milan Dispatch normally has a five person full time staff and a two person part time staff. At this time due to a dispatcher retiring and one moving to a new position, we are down to three full time dispatchers. One of the three have asked for thirty days off under the Family Medical Leave Act. There will be more overtime for the two full time and more hours for the two part time dispatchers. The costs will show between payroll and Center Station charges.

This will last only a short time, as they will be applying for QComm911 positions. Mr. Seiver stated the other situation that was never resolved in the contract was hours in the Village Clerk's office. There are three

CORRECTION TO THE MINUTES

June 4, 2018

employees in the office at this time. Two full time and one part time. They would like to have one person work from 8:30 a.m. to 5:00 p.m. with two people working 8:00 a.m. to 4:30 p.m. Employees would rotate the schedule for a week at a time. The office would then open at 8:30 a.m. every morning and close at 5:00 p.m. each evening. This way the office would be open an additional half hour per day. Since the office will open at 8:30 a.m. instead of 9:00 a.m. contractors getting permits early and wanting to pay cash wouldn't have to making a second trip back to the office to pay at 9:00 a.m. when the office normally opens.

The Council seemed to have no concern with changing to this schedule so Administrator Seiver will make the necessary adjustment to the AFSCME Contract.

Trustee Taylor asked when the adjustments to the water/sewer billing will take place.

Finance Director Hunt stated they are working on the rate schedule.

CONSIDERATION OF MFT ENGINEERING AGREEMENT

Finance Director Hunt stated this agreement is with Missman Stanley for administration of the Motor Fuel Tax projects. There was a minimal increase in price. Ms. Cindy Wermuth does a good job on administering the projects.

Trustee Stickell moved to sign the agreement. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Ms. Tricia James of 1811 West 4th Street would like an update on what the Council has been doing about the lights at the Little League Park which shine in the residential area across the street. She presented a petition with five signatures of the sixteen on her block stating their dismay with the lights. She also had pictures of the lights at night and the way they shine from across the street.

Mayor Dawson stated they have been talking at every Council Meeting regarding the lights.

Trustee Zimmerman stated he and Zoning Inspector Moller have been talking with Little League Board members and Rock Island/Milan School Board regarding the problem. They have found out Little League pays for the lights.

Inspector Moller stated it is overkill to have three 35 foot poles for security lighting. No permits were issued. Little League's attitude is that they have done nothing wrong. They did lower the lights about 10% with little effect on the problem. He would like to hire someone who can measure the light so they will emit only the legal amount of light in a residential neighborhood.

Ms. James stated she called the police and when kids were breaking the windows out at the concession stand which occurred in the afternoon not at night. She also stated Little League is putting up large signs of sponsors on the fence facing outward. Normally these type of signs are facing inside for the fans to see.

Mayor Dawson stated they will continue to work on the problem and get insight on any legal standing the village has regarding the lights. He asked Mr. Moller to set up a meeting with his contacts to discuss a solution.

ADJOURN

There being no further action to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Zimmerman so moved and Trustee Wilson seconded the motion. All Trustees voted "Aye". The meeting adjourned at 6:30 p.m.

Barbara L. Lee, Certified Municipal Clerk