



2/29/2024

**Village of Milan Council Meeting**  
Monday, March 4, 2024 – 5:30 P.M.  
Milan Municipal Building

**AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Consideration of Council Meeting Minutes of 2/19/2024
4. Consideration of the Administrator's Report
5. Consideration of the Inspector's Report
6. Consideration of the Department Heads' Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Consideration of a Class F-1 for Finn's Grill
9. Consideration of the purchase of a '2025 Freightliner 108SD Plus' cab & chassis, dump box including hydraulics and accessories for a price not to exceed \$192,700 (includes \$3,000 contingency)
10. Committee Reports
11. Citizens Opportunity to Address the Village Board
12. Adjourn

[Roll Call](#)

Roll call showed present Trustees Bruce Stickell, Doug Humphrey, Dan Verbeke, and Karen Wilson. Trustee Cassandra Mikaio was absent.

### Pledge of Allegiance

Attorney Lincoln Scott led the Pledge of Allegiance.

### Consideration of the Minutes of February 19, 2024 Village Board Minutes

Mayor Dawson asked if there were any changes or additions to the village board minutes of February 19, 2024. Administrator Seiver noted a change to the wording appointing Michelle Hubbard to village Clerk to read as "Trustee Stickell made the motion to accept Michelle's **irrevocable conditional letter of resignation**".

Trustee Humphrey moved to approve the minutes as updated and Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

### Consideration of the Administrator's Report

Administrator Seiver stated that the Strand Engineering, hired for the work on the Waste Water Treatment Plant has been signed and engineers are working on the design plan. The Administrator also stated that the office staff is working on a policy and procedure manual and it should be ready in the next few weeks; May 1<sup>st</sup>, 2024 is the start of FY 2025 and the budget is currently being worked on and FY 2024 year-to-date reports will be delivered to department heads within 10 days; the new website is up and running, with just a few kinks that still need to be worked out; the process to determine if water pipes are lead based will be underway this summer and service inventory sent out to the public. Administrator Seiver also asked the trustees if they would like more study sessions, similar to the one held on February, 26<sup>th</sup>. Mayor Dawson mentioned having them on an as needed basis; however, Trustee Humphrey would like to see a set schedule to ensure that the agenda was set.

Trustee Verbeke moved to accept Administrator's report and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

### Consideration of the Inspector's Reports

Trustee Stickell stated that we had a pretty good month, Inspector Schroeder agreed; mentioned there were a lot of small projects, but that it definitely added up. Inspector Schroeder stated the nuisance property at 701- 11st W was torn down, all debris removed and land graded down; the property at 705- 11st W was starting to get cleared up. Trustee Wilson asked if anyone was in the works to help inspector Schroeder, inspector Schroeder mentioned that they have had a few applicants.

Trustee Stickell moved to accept Inspector's report and Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

### Consideration of the Department Heads Reports

Mayor called on Public Works Superintendent Steve Gibson, who stated that garbage was down at bit this month, he also stated that he helped Rob with the nuisance property at 701 - 11<sup>th</sup> St W, filled holes in Fontenoy addition, removed trees at the Disc golf course and the Camden Centre, cleaned up around the ball diamonds, dug out the levee gatewells and have continued patch work on 4<sup>th</sup> St W.

Jeanne Beuseling, director of the Camden Centre stated things are starting to pick up; she had Diamon Ag hold their annual meeting at the Centre, Hy-Vee has been holding their quarterly meetings at the Centre and have booked 4 meetings for the month. Trustee Wilson asked if she was able to attend the Bridal Show; however, Director Beuseling, had an event the day of the show and was unable to attend.

Administrator Seiver updated us on the water pump at Well #4, that it was replaced and in the testing phase and should be up and running soon.

Chief Johnson was not in attendance.

Trustee Humphrey moved to accept the Department Heads reports and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Humphrey stated he has reviewed the bills for approval this evening and finds them to be in order. There are \$78,053.13 in regular Bills and \$1,946.61 in Eye and Dental for a total of \$79,999.74. The top 5 bills for approval are; R.N.O.W, Inc for repairs to the Garbage Truck, in the amount of \$25,285.66, Meritain Heath Inc in the amount of \$21,944.56, Water Solutions Unlimited in the amount of \$5,072.22, Brenntag Mid-South, Inc in the amount of \$3,330.60, and Mechanical Sales Iowa, Inc in the amount of \$2,702.38.

<b>Payables by fund:</b>	
General (01)	17,043.01
Garbage (03)	25,275.47
Camden Centre (11)	1,392.99
Insurance Reserve (53)	21,944.55
Water/Sewer (97)	14,343.72
<b>TOTAL</b>	<b>\$ 79,999.74</b>

There being no questions to the report of the bills, Trustee Humphrey moved to approve the bills in the amount of \$79,999.74, Trustee Wilson seconded the motion. Roll Call vote showed Trustees Humphrey, Verbeke, Wilson, and Stickell voted "Aye"

Consideration of a Class F-1 Liquor License for Finn's Grill

Mayor Dawson stated that this was not a new license just a new class as they want to now serve alcohol in the restaurant and would like the Board's approval.

Trustee Wilson moved to accept the new classification and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the purchase of a '2025 Freightliner 108SD Plus' cab & chassis, dump box including hydraulics and accessories for a price not to exceed \$192,700 (includes \$3,000 contingency)

Public Works Superintendent Gibson stated that he received 3 bids for the purchase of a 2025 Freightliner 108SD Plus cab and Chassis, and all accessories; 2 of the Bids didn't have build dates until 2026, which would also increase the price of the truck. Superintendent Gibson stated they have accepted a bid from National Auto Fleet Group, not to exceed \$192,700, that will have a build date in the 2<sup>nd</sup> or 3<sup>rd</sup> quarter of 2024, with a possible delivery in October, 2024.

Trustee Humphrey asked if this has been budgeted for. Administrator Seiver confirmed that it has been budgeted; however, due to being paid for and delivered in FY 2025, it would have to show as encumbered and moved to FY 2025 budget.

Trustee Stickell moved to accept the bid and purchase of the 2025 Freightliner, Trustee Humphrey seconded the motion. Roll Call vote showed Trustees Humphrey, Verbeke, Wilson, and Stickell voted "Aye"

Committee Reports

There were no committee reports this evening.

[Citizens Opportunity to Address the Village Board](#)

Linda Hocker asked the rules on 'peddlers Licenses', she stated she had an issue with asking someone who came to her door for one and they were unable to provide. Administrator Seiver mentioned that she should check with the police on the rules regarding this. Ms. Hocker also asked about the Speed limit Radar signs and if they will be back out this spring/summer. Mayor Dawson stated he would check with Chief Johnson. Lastly, Ms. Hocker asked who to contact in QCOMM regarding a complaint. Administrator Seiver directed her to Scott Ryckeghem, director of QCOMM.

Debra Kunst asked where she could find the link to the ordinances for the village; she stated she looked all over the new website and couldn't find it. Administrator Seiver stated he will move it to the front page where it was on the original website.

Both Ms. Hocker and Ms. Kunst both gave kudos to the new website.

[Adjourn](#)

Mayor Dawson stated there are is no other business to come before the Board he would like a motion to adjourn the meeting.

Trustee Wilson so moved and Trustee Stickell seconded the motion. All Trustees voted "Aye". The meeting adjourned at 6:04 p.m.

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Michelle Hubbard, Municipal Clerk